

Project B Code 2-3

PETTY CASH CUSTODIAN AGREEMENT

_____ hereby advances to _____ a petty cash fund in the amount of \$_____ to be reimbursed in an amount directly equivalent to the total amount of paid receipts submitted against the fund.

In the event of termination of employment, this fund will be due and payable to _____ in the total sum (paid receipts plus cash on hand).

Should a delinquency occur in the total fund, petty cash will be defined as advance salary and the delinquent amount shall be deducted from the custodian's final pay.

I hereby accept this Petty Cash Agreement.

Custodian

Date